

INFORMATION BULLETIN

WORKFORCE INVESTMENT ACT

Number: WIAB00-33

Date: October 4, 2000
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TO: LOCAL WORKFORCE INVESTMENT AREAS
CHIEF ELECTED OFFICIALS
CALIFORNIA WORKFORCE INVESTMENT BOARD STAFF
WDB STAFF

SUBJECT: WIA GOVERNOR'S 15 PERCENT DISCRETIONARY FUNDS

This information bulletin transmits the California Workforce Investment Board *letter of solicitation* to interested individuals and organizations for special projects proposals under the Workforce Investment Act (WIA) Governor's 15 Percent Discretionary Funds.

The *letter of solicitation* can also be accessed at www.calwia.org.

If you have any questions, please contact Georganne Pintar Baldwin, Local Policy Guidance Unit Manager, at (916) 654-7611.

/S/ BILL BURKE
Chief

Attachment



Lawrence Gotlieb
Chairman

Christine Essel
Vice Chair

California Workforce Investment Board



Gray Davis
Governor

September 22, 2000

Dear Interested Parties:

This letter is to invite you to submit proposals for projects to be considered for funding from the Workforce Investment Act (WIA) Governor's 15% Discretionary Funds. Proposals received in response to this letter of solicitation will be evaluated through a competitive process, and those proposals that are most responsive to the State's priorities and offer the greatest assurance of successful implementation will be considered for amounts to be negotiated.

This request for proposals from the Governor's Fiscal Year 2000-01 WIA 15% Discretionary Funds makes available \$20 million to support special projects. The State Board is seeking proposals from interested individuals and organizations for projects that could be supported from these funds. This letter identifies the sources for information regarding allowable uses of these funds, the process by which proposals will be selected for funding, the information to be included in letters of intent, and grant conditions for any funds granted.

The WIA Governor's 15% Discretionary Funds must be spent on allowable activities under Title I of WIA. For easy reference the statutory and regulatory parameters for the uses of these funds are available on the State Board's website, www.calwia.org. The State Board, in its meeting on October 6, 2000, will determine priorities for the use of the \$20 million. This and all other information related to this notice will be posted to the State Board's website. Applicants are responsible for ensuring that their proposed uses of the funds are consistent with federal and State statutes and regulations and State Board priorities and should refer to this website for information. The State Board will make recommendations to the Governor regarding the projects to receive funds as a result of this call for proposals.

All proposals requesting support must be submitted to the State Board staff at the address below. The State Board staff will develop funding recommendations through a two-stage review process. First, the State Board staff will group the proposals that meet the basic requirements stated below according to the types of activities proposed. Then proposals will be reviewed to determine which are most responsive to the requirements and the State Board priorities. The State Board staff may request additional information for these proposals in order to make final rankings. Based on their analysis of the additional information, the State Board staff will prepare their funding recommendations to the State Board. The Governor will make all final funding decisions taking into consideration the State Board's recommendations.

www.calwia.org mail@calwia.org (916) 654-9995

Proposals should be no more than two pages, 12 point Arial or Helvetica font, and must provide the following information:

- The organization(s) that will be the fund recipients, administer the project and provide services;
- The title of the project; do not use abbreviations or acronyms;
- The person who will act as Single Point of Contact and to whom questions regarding the application should be addressed;
- The population(s) to be served and the Local Workforce Investment Area(s) in which the services will be provided;
- The number of persons to be served and the specific services to be provided;
- The specific outcomes to be achieved through these services;
- A work plan and schedule (one-page attachment);
- A chart identifying the specific uses of the Governor's 15% Discretionary Funds and any other local funds that will be used in support of the project (staff and operating expenses and equipment) (one-page attachment)
- A description of how the proposed services complement or support other local WIA activities.

Grants will not exceed \$1 million and are expected to average around \$500,000. Proposals that do not provide all of the information required by this solicitation, as described above, or are submitted late will be disqualified.

The sources for information regarding allowable uses of WIA Title I funds are 20 CFR section 665.210 and WIA section 134 (a)(3)(A). Unallowable activities include employment generating activities and economic development activities unless they are directly related to training for eligible individuals. There should be no attachments to the application other than the two, one-page attachments stipulated above. Applications should be submitted to:

California Workforce Investment Board
Attention: Kathy Kerley
c/o Employment Development Department
800 Capitol Mall, MIC 45
Sacramento, CA 95814

The submittal must include an original and five copies. No electronically transmitted or FAX submittals will be considered. Please include a disk readable in Microsoft Word that contains a complete copy of the application. Letters of intent received through the postal services must be postmarked no later than October 31, 2000. Applications hand delivered must be received no later than 5:00 p.m. (1700 hours) on October 31, 2000. Only applications that comply with this solicitation will be considered.

We appreciate your interest in this opportunity to further the development of California's workforce investment program. If you should have any further questions, you may call State Board Staff at (916) 654-9995.